Lyn Wylder called an Executive Session to order at 8:04 AM PST
Lyn adjourned the Executive Session at 8:33 AM PST

Lyn called the continuation of the Referee Committee to order at 8:35 AM PST

1) Moving forward into 2019
   a) Update of the IOP
      i) Kris was appointed the Chair and Manager of the IOP Update Process
      ii) It was noted that we can't change everything at once. Kris suggested that we should tackle the update in pieces and approve changes by section and not all at once
      iii) John noted that a lot of work was done on this a couple of years ago and many people put in a lot of hours on an IOP update for it to be dismissed by the larger group
      iv) Concern was expressed by several people of the timeline mentioned by Patrick McNerney of completing this update in the next 3 to 4 months
      v) Jules noted that we need to take the time that it takes and that as long as we continue to show progress USRowing will be happy. We might want to identify areas that need to be updated sooner than others and work on those first. Examples were to update the new committee structure and the new structure at USRowing. Governance was also identified as a critical area.
      vi) Lyn stated that this will be on the agenda at our January 8th meeting.
   b) Staffing National Championship Regattas
      i) Howard noted that we should first know the goal of the event. For example, is the goal to crown a National Champion or to give people an opportunity to race people from other regions
      ii) It was noted that with the new schedule for National Championship (6 days) and the opportunity to replace up to half of the jury half way through the event, we need to be pretty specific in the information that goes out to the referee corps describing the event.
      iii) We will also need to staff a new event the U17/U15 National Championship
      iv) We need to be very clear in our communication with the referee corps.
      v) Jules will work on a draft e-mail to go to the corps and ask for comments before it is issued.
   c) We discussed the schedule for our regular monthly phone calls and decided that they would be on the second Wednesday of every month at 7:30 PM Eastern time.

2) Lyn adjourned the meeting at 9:02 AM PST