



## **USRowing Northwest Youth Championships**

**Vancouver Lake, Vancouver, WA**

**May 19-21, 2017**

USRowing and the Portland Vancouver Rowing Association are excited to welcome the 30 teams competing in the 2017 USRowing Northwest Youth Championships.

This packet includes venue related information, such as parking, practice times and other important information regarding the event.

### **USRowing Registration and Member Services:**

USRowing staff will be available at the registration tent, located at the Finish Line.

A representative from each team must come to the USRowing registration tent to collect team athlete credentials, prior to competing.

The desk will be open during the following hours to handle athlete registration, regatta administration, and to answer questions throughout the event.

USRowing Registration and Membership Hours:

Thursday, May 18: 4:00p - 6:00pm

Friday, May 20: 6:00am - 9:00am

After these hours, during the regatta, if you have any registration questions please call Events Manager James Rawson at 503/473-6239.

### **“Express Lane” On-Site Registration:**

Teams that have achieved 100% membership compliance (organizational and individual “Championship”), and have paid their entry fees in full at least two days before the regatta will be eligible for the “Express Lane”.

An email will be sent to the Regatta Central account associated with the entries, and your team’s credentials will be in a separate line from the normal registration area.

Instead of waiting in line, you can simply walk up, sign out that you’ve collected your credentials, and get back to your team.

### **Line-up Changes:**

To allow for further ease at the registration table, USRowing will re-open Regatta Central to accept line-up changes online.

Line-ups will remain open on Regatta Central for editing until 11:59 pm Monday, May 15, 2017. At this time, Regatta Central will remain closed for credential printing and “Express Lane” notifications. Regatta Central will be re-opened to accept any last minute line-up changes on Thursday, May 18 and Friday, May 19.

After the C&C Meeting, any line-up changes after that date must be submitted by completing a form at the USRowing Information Desk. A copy of this form is available on the Regatta Central page for this event, under the “News” tab.

**Any line-up change required on Saturday or Sunday, including those for coxswains, will be subject to a \$5 administrative fee for processing the request. Payment is due before a line-up change can be officially made.**

No line-up changes will be allowed less than 1 hour before the first race of an event.

### **Late Entries:**

Late entries will be accepted in events where additional entries will not change the progression of the event.

On-site late entries must be submitted no later than the close of registration on Thursday, May 18, 2017.

### **Scratches:**

All entry fees are non-refundable as of May 1, so the fees for entries scratched are still due for payment.

Scratches received after the Coaches and Coxswains Meeting will be subject to a forfeiture of the entry fee plus an additional \$25 scratch fee.

Crews failing to notify USRowing of a scratch in writing will be subject to an additional no-show fee of \$100 that must be paid in full before other crews from that organization are allowed to continue racing.

### **Lightweight and Coxswain Weigh-in Location and Times:**

Weigh-ins will be located at the Finish Line.

The Weigh-in Window: The Weigh-in Window shall be no less than one (1) hour and not more than two (2) hours before the Scheduled Time of the Race.

Adjusted Weigh-in Window: Should Race Officials adjust or alter the racing schedule for compelling reasons, changing the amount of time between the Weigh-in Window and the newly Scheduled Time of the Race, an Adjusted Weigh-in Window shall be created. The Adjusted Weigh-in Window shall be no less than one (1) hour and not more than two (2) hours before the newly Scheduled Time of the Race.

When an Adjusted Weigh-in Window is created due to a scheduling change, a Competitor may weigh-in during either the original Weigh-in Window or the Adjusted Weigh-in Window, but not both, provided the Competitor completes his or her weigh-in prior to the newly Scheduled Time of the Race and on the same day as the newly Scheduled Time of the Race.

An "Adjusted Weigh-in Window" is only created if an adjusted schedule is officially posted or published by USRowing. Commonly occurring delays throughout the day are not considered an official adjustment to the schedule.

### **Lightweight and Coxswain Weigh-in Forms:**

Competitors weighing in as either coxswains or lightweight rowers will need to complete forms for their official weigh-in.

Coaches and athletes are encouraged to have the competitor information on these forms complete prior to arriving at the weigh-in area.

The forms can be found on the Regatta Central News page for this event. Please note that the lightweights will fill out one form per boat. Coxswain forms are to be cut into index cards sizes, and coxswains will need a separate card for each event.

### **Coaches and Coxswains Meeting**

The Coaches and Coxswains Meeting will be scheduled for Friday, May 19 at 6:30 AM at the Finish Line.

## **USRowing Youth National Championship Invitations**

Youth Nationals qualification details are included in the entry packet for this regatta.

Following this event, USRowing will determine which crews have earned bids in each event, and open up registration for those crews.

Upon entering them into the Regatta Central system, USRowing will notify the qualified crews of their status via an e-mail invitation sent to the email account listed on Regatta Central.

Please be sure to update your email address in Regatta Central to make sure you receive the invitation.

## **Regatta Merchandise**

Regatta and USRowing merchandise will be available at the USRowing merchandise tent located in the Vendor Area.

## **Results and Heat Sheets**

HereNow Timing is providing online heat sheets and results. You can access the results and heat sheet through our site at: <http://www.usrowing.org/event/2017-northwest-youth-championships/>

## **Awards Ceremonies**

Medals will be awarded to the top three crews in all events, including non-qualifiers.

No awards will be distributed until the results of an event is marked "Official" by race officials.

## **Trailer Parking**

Trailers must enter the park through the main entrance where the tollbooth is located. Follow the signs to the right, to the trailer lot entrance, where you will be issued a Trailer Parking Lot Permit and directed to a parking spot.

Parking fees have been reinstated at the park. Parking fees are \$2 for motorcycles, \$3 for cars, \$6 for cars with trailers, and \$8 for buses.

Only vehicles with the Trailer Parking Lot Permit will be allowed to enter this parking lot. The south entrance to the parking lot will remain open throughout the regatta. However, the teeth will be up. Please do not try to enter the trailer lot through this entrance.

**Trailers** may arrive during the following times, when there will be a parking attendant available:

- **Wednesday May 17**, by appointment only, e-mail PVRA Regatta Director Molly Evjen at [pvra.northwest@gmail.com](mailto:pvra.northwest@gmail.com)

**NOTE: Trailers or equipment will not be allowed in the park until after 1:00 PM on Wednesday. DO NOT BRING YOUR TRAILER OR ANY OTHER EQUIPMENT TO THE PARK BEFORE 1:00 PM WEDNESDAY.**

- **Thursday May 18, 12:00 pm - 8:00 pm** (earlier arrival must be made by appointment with Regatta Director Molly Evjen at [pvra.northwest@gmail.com](mailto:pvra.northwest@gmail.com))
- **Friday May 19, 5:30 am – 10:00 am**
- **Saturday May 20, 5:30 am – 10:00 am**
- **Sunday May 21, 5:30 am – 10:00 am**

*Vehicles arriving on Friday or Saturday outside the times listed above will need to go to the Volunteer/Local Organizing Committee Tent and request for the gate to be opened.*

**Park Hours & Individual Parking:** The main entrance gate to the park will open at 5:00 am on Friday, Saturday, and Sunday mornings and will close at dusk.

**Parking Fees and Restrictions:** Parking fees are reinstated at the park. Parking fees are \$2 for motorcycles, \$3 for cars, \$6 for cars with trailers, and \$8 for buses. Please drive only on marked roads. **The Park STRICTLY PROHIBITS driving on the grass or the beach for ANY reason.** All equipment must be carried from the parking lot – hand trucks are available to borrow at the USRowing Registration Tent. All RVs must park in the overflow lot.

**Buses are no longer allowed to enter the parking lot.** Buses dropping off or picking up athletes should do so on the main road.

Buses will also be allowed to park in the “Bus Parking Only” areas marked along the main road.

**Park Security:** Security will be provided at the park from 6:00 pm to 6:00 am on Wednesday, Thursday, Friday and Saturday evenings.

**Boat Storage & Rigging:** Boat storage and rigging will again be permitted in the area to the south of the launching beach and also in the area north of the rest rooms. Storage areas will be well-marked with orange cones and caution tape. Please do not try to set up slings anywhere except in the designated boat storage areas. NOTE: Crews using the north boat storage area are still required to park their trailer in the trailer lot.

**Oar Corral:** There is not ample space on the beach to leave oars, even temporarily. The “Oar Corral” for temporary storage of oars during launching is located next to the beach, near the control commission and weigh-in area, on the grass south of the launching beach. In addition, crews should not leave oars on the beach after landing.

**Launching & Landing:** Please follow the designated launching and landing patterns and have your coxswains take direction from volunteers and beach masters. The area immediately to

the north of the landing area is a public swimming area. ***Coxswains should take care not to land in the swimming area.***

**First Aid:** All organizations are encouraged to provide first aid kits for their athletes, taking into consideration the special needs of their athletes. Please carry your emergency medical consent forms with you. Medical assistance will be available at the first aid tent, near the volunteer and finish line tents. Crews requiring attention should go directly to the first aid tent.

## **PARK USE GUIDELINES**

**Camping:** Overnight camping in the park is strictly prohibited, either in tents or RVs. Please do not contact the city or county to obtain special use permits. Park employees will patrol the park at night and anyone found camping or staying in an RV overnight will be asked to leave.

**Team Tents:** Team Tent set up begins at 1:00pm on Wednesday. Crews may bring tents to the regatta, and may use stakes that are less than 12" long to anchor tents. Use cement blocks to anchor tents instead. The park specifically prohibits air mattresses or flat-bottom (camping) tents on the lawn, but these may be set up on the beach. ***DO NOT SET UP YOUR TEAM TENT OR ANY OTHER EQUIPMENT AT THE PARK BEFORE 1:00 PM WEDNESDAY.***

**Irrigation:** The Park maintains a regular irrigation schedule for all their grassy areas. The sprinklers may be turned on any evening during the regatta. Keep this in mind and put away anything that might be damaged by getting wet.

**Pets: NO DOGS ARE ALLOWED IN THE PARK.** From April through October, dogs are forbidden in the area of Vancouver Lake Park where we hold regattas. Regatta participants who violate this rule jeopardize future rowing events at the park. This rule will be strictly enforced. Please do not bring your dog. You will be asked to leave.

## **Inclement Weather Information and Notification Process**

The Chief Referee, USRowing, and Local Organizing Committee will work together to monitor the weather continuously during the regatta.

In the event that inclement weather causes delays in the regatta schedule, the following weather plan will be utilized:

- Delay racing either later the same day or to the next day, if time is available.
- Begin racing earlier than previously announced. Announcement will be made no later than 3 hours before racing or 9:00 PM the evening before in the case of morning racing.

- Omit a round of the event. The composition of the next round will be determined on the basis of the results of those rounds that have been completed. If grand finals must be omitted, medals and Youth National Championship bids will be awarded based on the results of the last completed round of the event.
- Cancel some or all non-Youth National Championship qualification events. Cancellation priority will be:
  1. Non-Youth National Championship qualification events that have completed at least one round of racing
  2. Non-Youth National Championship qualification events that have not completed at least one round of racing.
- Cancel Youth National Championship qualification events that have completed at least one round of racing.
- Cancel regatta.

All schedule change notifications will be announced in the following places:

- On-site on the results/announcements board by the boathouse
- On-site through any on-site public address systems in use
- Online via Twitter, Facebook, Regatta Central, and the USRowing website
- Via text message. Coaches, athletes, and parents can register to receive weather related text messages by texting "USRowing" to 313131.

To ensure that each crew has at least 1 representative on the texting list, USRowing will manually add the Race Day Contact listed on Regatta Central to the texting system.

Crews are responsible for staying updated on any announced schedule changes. Please direct any questions about schedule changes to USRowing at the registration area. Schedule Changes will be made with the following priorities.

## **Contact Information**

James Rawson  
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